

Scopwick and Kirkby Green Neighbourhood Planning Group Minutes of the Meeting held on 28th October 2020 on-line via Skype

Attendees:

Peter Reeds(PR), John Woodward(JW), David Nelson (DN) and Charles Kerrigan (CK).

1. The meeting was opened with the Chairman and members attending via Skype from home addresses. PR welcomed all to the meeting.
2. Apologies for absence – Owen Davies (OD).
3. Declarations of Interest – None were received.
4. Minutes of the last meeting – Minutes of the meetings held on 5th October and 21st October 2020 were agreed.
5. Action Items from the meeting held on 5th October 2020 were as follows:
 - PR had contacted AECOM to clarify the coding of Scopwick site 18, and although they agreed there was an error in the report's coding of the site the report had been issued and consequently an amendment would not be issued.
 - CK had contacted HM to organise an on-line meeting to discuss the Group's assessments and the drafting of the NP.
 - JW was in the process of drafting a paper for consideration regarding additional green village spaces and footpath enhancements.
 - NPG action Items from the meeting held on 21th October 2020 were all reviewed and addressed at separated items at this meeting.
6. Potential site layouts of possible allocated sites - The attendees had, prior to the meeting, received JW's potential site layouts paper and housing density assessment. PR thanked JW for circulating his initial assessment, but it was stressed that this document was for internal NPG use at this time. The Group discussed and examined each site and its potential housing density 4/5 homes per acre that could be recommended for development. There were a number of issues regarding access to sites such as footpaths, cul-de-sacs, road layouts and green gaps. The Group felt that initial discussions with each potential site owner were required to ascertain their views and aspirations for each site's development. Contact with each site owner was discussed at item 11. It was noted that JW had included two red coded sites SC13 and 14 within his paper. After a lengthy discussion it was agreed unanimously by the Group that red coded sites would not be considered any further for development as there were more than enough green and amber sites to cater for potential future housing and affordable homes. During the discussion it was noted that SC18 was coded on the AECOM report page 5 as amber, but at page 27 as red. Having ascertained that access to the site was via Main Street the Group agreed that the SC18 was to be considered as an amber site.
7. Green gaps and Open Spaces – OD had circulated his initial brief to the Group on green gaps and open spaces. PR thanked OD for his submission but as he was not in attendance discussion on this item would be held over until the next meeting.
8. Contact with SHPs – PR had contacted a number of housing associations regarding the process and understanding the dynamics of site allocation of affordable housing and

provision. He had yet to receive a reply to his enquiry but under took to update the Group when and if there was any responses.

9. Plans for HM – The plans/maps HM had asked showing heritage assets (conservation area and listed buildings) from the AECOM design codes report figures 17-20 had been provided by CK.

10. NPG Website – Some feedback from HM highlighted the limitations of the NPG website. The Group felt that at this stage of the NP programme it would be a waste of assets to redesign or revamp the site. The site was functional and the Group thanked Paul Frost for his continued funding support. However, it was agreed to add tabs down the side of the site home page for posting NP documents and consultation correspondence. But, the Group realised that the site's limitations on document sizes could mean that in reality a tab would only be holding a link to the PC website where the full document could be held, ie all AECOM reports.

Action item;

- CK was to add tabs to the NP website for posting NP documents and consultation correspondence. He was also to contact the Clerk and discuss the possibility of the PC website holding large files under the NPG section.

11. Contact with land owners – Following on from the discussion at item 6 it was agreed that owners of potentially suitable land for development were to be contact to discuss and ascertain their site plans. It was agreed that the contact should be by two Group members and if possible, socially distancing permitting, at the sites. The land owner contacts were to be made by Friday 13th November, and all comments circulated to the Group prior to the next meeting.

Action items;

- DN and JW were to contact P Baumber regarding; SC9, 10, 11 and 12.
- PR and JW were to contact The Blankney Estate regarding; SC3, 16 and 17.
- OD and CK were to contact J Blades regarding SC18, and L Baumber regarding KG6.

12. Funding and Finance Update – There was no changes to the funding/finance status since the last meeting.

13. Date of next meeting – The next NPG working meeting was to be held at 1600 to 1800hrs on Tuesday 17th November 2020.