

Scopwick and Kirkby Green Parish Council

Meeting Minutes

30th January 2018, Scopwick Village Hall

7/2018 Public Forum

Four members of the public attended and the following issues were raised:

- Neighbourhood Plan; the leaflet circulated gave a broad outline but more detailed information was requested.
- Scopwick and Kirkby Green Parish Website; one of the volunteers administering the site talked to the Parish Council explaining how it can be developed to better serve the community and the need for community involvement. Future projects include a virtual history walk around the Parish.
- The Limes Care Home; concerns were raised over the uncertain future of the site.

8/2018 Opening

Cllr Philip Baumber (Chair); Cllr Janet Flett (Vice Chair); Cllr John Woodward; Cllr David Nelson; Cllr Tim Banks

Apologies from: Cllr Alistair Brackenbury and Cllr Matt Spry.

District Cllr Steve Clegg and District Cllr Dan Gray

Officer: Jill Moran (Parish Clerk).

9/2018 District Councillor Reports

Cllr Clegg provided an update on the Limes. The pre application submissions to the planning department for a 'new' care home on the site had yet to be determined. The collection of waste at the rear of the care home had been reported to Environmental Services.

10/2018 Declarations of Interest

Cllr Banks declared an interest in the Village Meadow, item 9 (a) on the agenda.

11/2018 Minutes

Notes of the meeting of the Parish Council on the 28th November 2017 and the budget meeting on the 16th January 2018 were approved by the Councillors present at those meetings and signed by the Chair as the Minutes.

12/2018 Reports

(a) Clerk's Report

1. **Royal Oak Public House.** The application by the Parish Council to register the pub as a community asset was successful. The effect of registration is to delay a sale to a private individual or business giving time for the community to put together a bid to buy the pub and run it as a community enterprise. Time is of the essence as the maximum time a sale can be postponed is 6 months. Help in putting together a bid is available to any interested parties from the Community Asset Team at NKDC at Community Initiatives, North Kesteven District Council, District Council Offices, Kesteven Street, Sleaford, Lincolnshire, NG34 7EF or via e-mail to community_initiatives@n-kesteven.gov.uk.

2. **The Limes Care Home.** This property is currently occupied by persons authorised by the owner. The Parish Council have been advised that planning permission is not required in order for

the building to be used for this purpose, and there is no limit in terms of how many residents can occupy the building at any time.

3. **Website.** In order to comply with new laws and regulations the Parish Council have subscribed to a website provided by Lincolnshire County Council for parish councils. The new website will contain only information from the Parish Council and the site address is: <http://parishes.lincolnshire.gov.uk/ScopwickandKirkbyGreen/>

4. **Road Safety.** At the recent budget meeting it was decided to purchase permanent speed indication devices (SIDs). The Clerk has contacted Lincolnshire Road Safety Partnership (LRSP) to request a survey of the B1188 to assess for suitability and location. The LRSP have responsibility for liaising with Parish Councils on speed reduction measures and are putting together a community speed watch initiative which will rely on volunteers from the parish. Members of the Parish Council have volunteered to be trained as speed watch volunteers.

5. **Planning applications received/decided since 28thth November 2017:**

(i) **Planning Application Reference: 17/1735/FUL. Erection of 1no. bungalow. Springfield Estate Scopwick Lincoln.** Status: Approved.

(ii) **Notification of tree works in conservation area:17/1812/TCA**
Application to fell field maple at The Old Maltkiln, 21 Main Street, Scopwick, Lincoln. Status: TPO not required.

(iii) **Planning Application Reference: 17/1781/HOUS.** Proposal: Erection of single storey rear extension, decking area, rooflights and side gable window together with window and door alterations. Location: 5 Glebe Close Scopwick Lincoln Lincolnshire LN4 3NL.
Parish Council response: no comment. Status: pending consideration.

(iv) **Planning Application Reference: 17/1717/HOUS and 17/1718/LBC** Proposal: Erection of conservatory to rear of dwelling. Location: Noms Cottage 39 Main Street Kirkby Green Lincoln Lincolnshire.
Parish Council response no comment. Status: pending consideration

(v) **Planning Application Reference: 17/1850/FUL** Proposal: erection of portal framed building for use as light agricultural and general storage building. Location: Pillar Box Farm, 9 Main Street, Kirkby Green LN4 3PE.
Parish Council response: objection (24/1/18). Status: pending consideration.

(vi) **[T1 Ash - crown lift to 5m - Holy Cross Church Main Street Scopwick Lincoln Lincolnshire LN4 3NR](#)**
Ref. No: 18/0120/TCA | Received date: Tue 23 Jan 2018 | Status: Pending Consideration | Case Type: Planning Application. Parish Council response by 5th March 2018.

Re application 17/0525/FUL Lincolnshire Chickens:

The Planning Officer at NKDC dealing with this application confirmed that it was still pending consideration and awaiting an Environmental Impact Assessment. Once this is received by the planning department it this will initiate another round of consultation with the Parishes, residents and consultees so there will be a further opportunity to comment. As the Parish Council is not a consultee the Clerk will continue to track the application and update the Parish Council.

(b) Playing Field Committee

Draft minutes of the Committee meeting on the 9th January 2018 had been circulated and published. The next meeting is on Tuesday 17th April 2018 at 7pm in the village hall.

(c) Village Hall Committee

Cllr Flett reported upcoming events: Daffodil weekend on the 18th March; The Great Get Together on the weekend of the 23rd and 24th June and the 1st World War "Battles Over" event in November.

All future events are listed on the Scopwick Parish website at www.scopwickparish.co.uk.

(c) Footpaths and Highways

Cllr Woodward reported that due to recent heavy rainfall the verges along Becksides in the area outside the village hall are waterlogged and easily churned up by vehicles. Notices have been put up and drivers are asked not to park on or drive onto the verges.

The Parish Council are still waiting for confirmation from Lincolnshire County Council highways department that work to the area to reinforce the verge is scheduled for 2018/2019.

It was noted that the bridge head near the entrance to the Springfield Estate is still awaiting repair by LCC Highways. Also a faulty light on Main Street will be reported by the Clerk.

14/2018 Correspondence

A list of correspondence received by the Clerk up to the 30th January 2018 was circulated.

15/2018 Precept

It was resolved to set the precept at £13,379.50 for 2018/2019 (an increase of £0.47 per taxpayer).

16/2018

(a) The Village Meadow.

After discussing the various alternatives. The Parish Council decided to obtain 3 quotes based on a specification including: improving the drainage and access way; installing a central 'turning' area in the meadow leading to parking bays with the turf area reinforced by roll-in plastic turf reinforcement. The Clerk will prepare the specification and obtain quotes for the meeting at the end of March.

(b) Neighbourhood Plan.

During January a form asking residents if they support the making of a Neighbourhood Plan for the Parish had been delivered and collected by volunteers. 44% of the total forms distributed were collected. The majority (66 households) said they were in favour of a Neighbourhood Plan with 30 of those households offering help with the process. 19 households were not in favour of a Neighbourhood Plan. After considering the results of the survey the Parish Council decided by majority vote to support the creation of a Neighbourhood Plan and host the first meeting in the Village Hall in April to which all those interested in helping with the process will be invited. Information regarding Neighbourhood Planning is available on the Community Lincs website at www.n-kesteven.gov.uk/residents/living-in-your-area/localism/neighbourhood-plans

(c) Planning applications.

Following the change to electronic planning notifications by North Kesteven District Council it was proposed to change the Standing Orders to reflect the new regime.

It was resolved to replace paragraph 56:

56. **Planning Applications**

- 1) The Clerk shall, as soon as it is received, enter in a book kept for the purpose the following particulars of every planning application notified to the Council
 - (a) the date on which it was received
 - (b) the name of the applicant
 - (c) the place to which it relates;

- 2) The Clerk shall refer every planning application received to the Chairman / Chairman of the Planning Committee or in the Chairman's absence to the Vice-Chairman within 48 hours of receipt.

With:

56 **Planning Applications**

- (i) The Clerk shall keep a record of all planning applications notified to the Parish Council. That record shall include: date of receipt, planning reference and place to which it relates.
- (ii) The Clerk shall notify the Councillors via email as soon as possible following receipt of an email notification regarding a new planning application from the District Council.

The Parish Council discussed the process of responding to planning applications and the Clerk will put together a draft internal procedure to be approved by the Planning Committee members.

(c) Village Maintenance.

(i) Dog Bins.

A large (50 Litre) green metal dog waste bin is to be installed on Vicarage Lane replacing the current 25 litre bin which will be relocated at the end of the green lane next to the Limes.

(ii) Weed Control.

Lincolnshire County Council confirmed that there will be no change to the weed spraying programme for 2018. Cllr Baumber had prepared a map showing the areas to be sprayed and the grass cutting contractor Graham Hill will be asked to supply a quote for spraying in Spring 2018.

(iii) Litter Picking

It was agreed to organise a litter picking event on Saturday 3rd March 2018. Volunteers will be asked to meet on that date outside the village hall at 9.30am.

16/2018 Finance

The Council resolved to pay the following and authorised electronic transfer of funds:

- J Moran, clerk's salary Dec 2017 of £406.87
- J Moran, account for clerk's expenses for Dec/Jan 2018 of £45.51.
- SKGVHC Hall Hire Nov 2017 of 15.00
- Community Lincs, account for Playground Inspection Course of £100.80.
- Citizens Advice Bureau Mid Lincolnshire, donation of £100.
- Scopwick and Kirkby Green Village Hall, donation of £1000.

17/ Items for agenda of next Parish Council meeting on the 27th March 2018

- (i) Village Meadow Car Park.
- (ii) Review of asset register and land ownership.
- (iii) Content of Annual Parish Meeting.
- (iv) Planning procedure.

18/ Dates of Future Meetings in 2018

Tuesday 27th March 2018

Tuesday 15th May 2018 Annual Parish Meeting immediately followed by Annual Parish Council Meeting

Tuesday 29th May 2018

Tuesday 31st July 2018

Tuesday 25th September 2018

Tuesday 27th November 2018

Minutes submitted by:

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