

# Scopwick and Kirkby Green Playing Field Committee

## MINUTES

### Minutes of the meeting held on 8<sup>th</sup> February 2022 in Scopwick Village Hall

1. Present: David Nelson (Chairman), Rosa Nelson and Jane Drury

Also present: Jules Wilkins (Parish Clerk & minute taker)

David welcomed everyone to the meeting and apologies for absence were noted from Jill Moran. The absence of Neil Gridley and Mark Driver were also noted and no apologies were received.

Rosa informed the meeting that Tracy Fenwick is no longer able to be a member of the Committee. David acknowledged the resignation and thanked Tracy on behalf of the Committee for her contribution to the Playing Field Committee over a number of years.

The meeting discussed how new members could be recruited for the Committee.

2. **Minutes**

Minutes of the Playing Field Committee Meeting held on the 8<sup>th</sup> November 2021 were **APPROVED**. David informed the meeting that he would be carrying out the repair work on the Playing Field gate over the next few weeks.

3. **Financial Report**

Jane provided a financial report on the Race Night. The total income for the event was £2236, with the profit being £1576.79. Jane also reported that the Committee bank account has a current balance of £4048.44.

4. **Inspection Report**

Jules provided a verbal report on behalf of Jill. The toddler play park would benefit from raking over and this would enable an assessment as to whether a top up of bark is required. David stated that a top up would definitely be required.

Jules enquired on behalf of Jill whether the litter bin outside the toddler play park could be removed now the larger new bin has been installed. It was agreed that this bin is no longer needed and is a health and safety risk due to wasps and hygiene.

**ACTION:** Jules to organise a bark delivery for laying in mid-April.

**ACTION:** Jane agreed to remove the bin from outside the toddlers play park.

5. **Playing Field**

- **Goal posts and nets** - awaits update from Mark regarding the school goal posts. There had been discussion about installing nets but safety concerns were raised and it was agreed that further advice was needed on this.  
**ACTION:** Jules to enquire with insurance company and professional bodies regarding net safety.

- **Benches/tables** – Jules updated the meeting that the Parish Council had approved their recommendations regarding the Community Fund bid. The bid was submitted in January and a decision is expected in May. Jules will be asking the Parish Council to consider pre-approving the spend at the March meeting to ensure the equipment is in place for the summer.
- **Inspection duties** – Jules reported that whilst Jill is happy to continue the inspections, others may wish to be involved. The Committee agreed they were happy with Jill to continue but would also seek volunteers as part of the new members recruitment.
- **Maintenance** - No issues were raised other than those elsewhere on the agenda

#### 6. **Grant Opening Event**

David confirmed that the rescheduled event will be held on Saturday 7<sup>th</sup> May 2022 and it was agreed that it will run between midday and 4pm.

Details of the event were discussed and it was agreed Mark and Neil would be asked to co-ordinate the sports events, Jane and Rosa will co-ordinate refreshments, David and Jules will organise the opening and guest list and Joe Kennard will be invited to bring along the game he created for the Village Show. It was also identified that more volunteers were needed to support planning and organising events on the day. Jules asked whether the Committee wanted to run the survey again and it was agreed that the questions should only focus on the gym equipment as this had support in the Newsletter survey.

**ACTION:** All members to seek new volunteers

**ACTION:** Rosa to speak to other members and volunteers to arrange events

**ACTION:** Jules to include in article for Newsletter in March and canvas local volunteer contacts for Committee membership, volunteering for events and donation of cakes and prizes for the event. Also, to send wording of volunteer advert to Rosa for use on Facebook.

**ACTION:** Jules to re-draft survey and circulate before April planning meeting.

**ACTION:** Jules to review and resend invitations from previous scheduled event.

#### 7. **Items for inclusion on agenda for next meeting**

Review of Grand Opening Event and survey results.

#### 8. **Future Meetings**

It was agreed that a sub-Committee meeting for the Grand Opening would be needed in April. This will be at 7pm on 5<sup>th</sup> April in the Village Hall.

The next Committee meeting will take place in the Village Hall at 7.30pm on Tuesday, 14<sup>th</sup> June 2022.

**Minutes prepared by Jules Wilkins Parish Clerk**