

Parish Council Meeting Minutes: 31st July 2018, Scopwick Village Hall

41/2018 Public Forum

Two members of the public, representatives from the group Friends of Scopwick Royal Oak (FOSRO), attended the public forum. They confirmed that from the 19th July 2018 the pub would again be on the open market for sale. However, the group were still working towards making the pub an asset owned by the community. They have prepared a business plan and will be meeting with representatives from another parish where a successful bid has been made to purchase the local pub. The Parish Council were invited to this meeting on a date to yet be arranged. FOSRO will also be publishing details of a share offer in August 2018 on their website www.fosro.co.uk.

42/2018 Opening

Attending:

Cllr Philip Baumber (Chair), Cllr John Woodward, Cllr Janet Flett, Cllr Tim Banks and Cllr Matt Spry.
County Councillor Rob Kendrick.

Officer: Jill Moran (Parish Clerk).

Apologies: Cllr Alistair Brackenbury, Cllr David Nelson and District Cllr Steve Clegg.

43/2018 County Councillor Report

Cllr Kendrick reported the opening of the new North Sea Observatory at Chapel Point.

For the summer holidays, the Collection in Lincoln has extended opening hours. Until the end of August Call Connect will be available to young people for £1 per journey. Details are on the County Council website.

The County Council are making representations to central government to increase the money available to the Highways Department. The extensive network in Lincolnshire requires more money to properly maintain. Currently over 90% of reported potholes have been filled although it is recognised that over 1000 are still outstanding.

44/2018 Declarations of Interest

Cllr Banks declared an interest in the Village Meadow (Item 8 (a) on the Agenda) as an employee of the landlord company.

45/2018 Minutes

Notes of the meeting of the Parish Council on the 29th May 2018 were approved by the Councillors present at that meeting and signed by the Chair as the Minutes.

46/2018 Reports

(a) Clerk's Report

1. **Road Safety.** At the last Parish Council meeting it was decided that the Parish would take part in the Community Speed Watch Initiative by training volunteers and purchasing a mobile speed indication device (SID). The next step was for a site survey to be carried out by Lincolnshire Road

Safety Partnership (LRSP). The site survey approved the purchase of one mobile SID with data collecting capabilities and four mounting plates to be attached to metal lamp posts. Additional 'passive' signs both 30 and 40 mph have been ordered to replace faded/broken ones and to place signs on the B1188. The SID approved by the LRSP is manufactured by Unipart Dorman and costs a total of £2508 plus VAT. The Parish Council approved the cost and instructed the Clerk to place an order.

The volunteer project using hand held radar to monitor traffic and report back to the LRSP relies on training provided by LRSP. Three members of the Parish Council volunteered to be trained and the Clerk was asked to publish information on the Parish Council website to ask for volunteers from the community.

2. Anglian Water. District Cllrs have been very active in trying to get a commitment from Anglian Water to reline the system for a hopefully permanent fix to the problem of ground water infiltration. A Customer Liaison Manager from Anglian Water recently emailed the Clerk confirming that the sewerage system was being surveyed to assess the work that needs to be carried out. A date has yet to be set for the repairs to the bridge and area outside the pumping station on Main Road Scopwick.

3. The Limes. Following an application by the owner of the Limes to NKDC for pre planning, the Clerk contacted him and asked that he meet with Councilors to discuss his plans for the site. He responded saying that he had no plans to redevelop the site at this time and indicated that he would be seeking to reopen the care home. NKDC have been informed that there are people living in the building and the Enforcement Team Leader will be invited to the next meeting of the Parish Council in September to advise Councilors and residents regarding the future regulation of the site.

4. Play Park. Following the finding by the Playdales engineer that the damage to the base of the large slide should have been picked up at the annual inspection last summer, the Clerk contacted the Royal Society for the Prevention of Accidents (RoSPA) and requested another inspector carry out the forthcoming annual inspection. That inspection is due to go ahead in August.

5. Data protection. The Clerk reviewed paperwork belonging to the Parish Council and updated the website and email contacts to ensure that the Parish Council is compliant with the new General Data Protection Regulations. Councilors have been issued with a privacy notice as required by the Regulations, a data protection policy is available to download from the website.

Planning applications received/decided since 29th May 2018: None

(b) Playing Field Committee

Minutes from the last meeting of the Committee on the 5th June 2018 had been circulated and published on the Parish Council website. The next meeting will take place on Tuesday 11th September 2018 at 7pm in Scopwick Village Hall.

(c) Village Hall Committee

A cake and coffee morning was held as part of the Great Village Get Together and £140 was raised for St Barnabas.

The refurbishment of the hall was ongoing with the recent purchase of new curtains, blinds and tables. Plans for the celebration to mark the end of the First World War on the 100th anniversary are still to be finalised and details will appear on the Parish website later in the year.

(d) Neighbourhood Planning Group

The group had applied for a grant of £1050 to fund future activities from the Ministry of Housing, Communities and Local Government. The grant had been approved but will not be received for 4 to 6 weeks and cannot be used to refund expenses incurred in the interim. The group had submitted a formal request to the Parish Council to cover the following expenses:

- £141 for publicity materials for the village show;
- £93 for printing of questionnaires to be circulated around the village;
- £30 for hire of the village hall for meetings in August and September.

The Parish Council resolved to fund the publicity materials and the hall hire at a total maximum outlay of £171. The questionnaire had yet to be approved and provision had been made in the grant application for costs relating to this exercise.

47/2018 Correspondence

A list of correspondence received by the Clerk up to the 31st July 2018 was circulated.

48/2018 Matters considered

(a) Village Meadow Car Park. The Directors of Blankney Estates, the Landlord Company, gave their consent to the work to be done. The contractor chosen at the last meeting agreed that work should go ahead in the autumn. The Clerk obtained quote for the grid squares, as follows:

Gridforce: £10.65 plus VAT per sqm = **£3067.20** includes delivery

Geogrid (premium): £19.80 per sqm = **£4752** includes delivery

Wickes: £27.96 per sqm = £6700 (not including delivery)

Elite grassgrid: £8.95 plus VAT per sqm = £2577.60 plus delivery of £390; total **£2967.60**.

The Parish Council resolved to accept the quote from Gridforce as in addition to being competitively priced, their representative had visited the site to assess the suitability of the product and provided samples of the material for inspection.

(b) Neighbourhood Plan. The Councilors received a draft questionnaire designed to be circulated to every household in the parish as part of the initial consultation on the contents of a future plan. Councilors commented that the first draft contained some inaccuracies. In addition, it was suggested that the format be changed to separate the aspects of the plan which have legal force (are planning related) and those which are aspirational only and could form the basis of future projects. The questionnaire will be considered further at the next meeting of the Neighbourhood Planning Group (NPG) on the 20th August and all Councilors were asked to consider the draft and feedback comments/suggested amendments to the Clerk for submission to the NPG before that meeting. The questionnaire will be considered by the Parish Council at their next meeting on the 25th September.

(c) Grants Policy. The draft policy document had been amended at clause 1 following the July meeting to allow for an application for a sum under £100 to be made at any time during the financial year. The amended draft was approved and will now be published on the website and groups that have made applications in recent years will be made aware of the new procedure.

(d) Village Maintenance.

- The four donated planters for the village signs on the B1188 and at Kirkby Green will now be planted for the Autumn/Winter. Before installing, the Clerk is waiting for permission from the Highways Department.
- A tree officer from NKDC will be viewing the ash tree on land belonging to the Parish Council. The tree had been pruned to remove dead branches overhanging the pathway and bridge. It was also noted that the neighbouring tree was showing signs of ash die-back although it was sited away from the footpath. It was decided to go ahead with a tree survey to be commissioned from NKDC to cover all the trees on land owned by the Parish Council. The Clerk reported that the cost will be in the region of £350/£400 as it depends on the number of trees and should cover both land owned by the Parish Council and that maintained by it. The survey will not cover Kirkby Green as although the Parish Council maintain a small area of land, it is owned by Blankney Estates who already commission a tree survey.
- The contractor responsible for the recent underpinning work on the Village Hall will be asked to return to the site to assess cracks that have opened up and become visible following the clearing of weeds from the area.

(e) Parish Council Procedural risk assessment. The Clerk presented a possible format for a risk assessment covering Parish Council activities. It was decided that the Chair, Cllr Banks and the Clerk would meet to finalise the format and complete the assessment.

49/2018 Finance

(a) The Council approved the following accounts summary:

Co-operative Bank current account:	balance as at 31/7/18	£12,251.17
	deposit account: balance as at 31/7/18	£21,841.07

A bank reconciliation statement was signed by the Chair.

3. The Council approved the following payments:

- Jill Moran- salary May 2018 £410.94
- Hills Garden Maintenance inv 061801 £332.40 (grass cut)
- Jill Moran – salary June 2018 £410.94
- Scopwick and Kirkby Green Village Hall Committee (SKVHC) invoice 20 £30.00 (hall hire)
- Hills Garden Maintenance inv 061805 £490.80 (grass cut)
- Hills Garden Maintenance inv 061809 £194.50 (grass cut)
- Hills Garden Maintenance inv 070704 £332.40 (grass cut)
- Scopwick Methodist Church hall hire NPG 18/6/18 £15.00
- J Moran - Clerks expenses total £65.98
postage £0; other (ink x2) £15.98 and £40.00 LCC highways site survey for SID;
administrative £10; travel £0.

50 /2018 Items for agenda of next Parish Council meeting on the 25th September 2018

- Heath Farm Energy Grant for projects up to £2000. Councillors will bring ideas to the next meeting for discussion.
- Future of the Limes Care Home.
- Annual Play park inspection by RoSPA.
- Final draft of the Neighbourhood Planning Questionnaire

51/2018 Dates for future meetings

Monday 20th August 2018 at 7pm Neighbourhood Planning Group meeting.
Tuesday 11th September 2018 at 7pm Playing Field Committee meeting.
Tuesday 25th September 2018 7pm Parish Council Meeting.

All meetings open to the public and to take place in Scopwick Village Hall.

Minutes submitted by:

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