

Scopwick and Kirkby Green Parish Council

Minutes of Annual Parish Council Meeting 2022

17th May 2022, Scopwick Village Hall

Present:

Cllr Philip Baumber (Chair), Cllr Janet Flett (Vice Chair), Cllr Tim Banks, Cllr David Nelson, Cllr Alistair Brackenbury

1 Appointment of Chair and Vice Chair

- (a) Cllr Nelson proposed that Cllr Baumber be re-appointed as Chair of the Parish Council for the council year 2022-2023. Cllr Banks seconded. It was **RESOLVED** to appoint Cllr Baumber as Chair of the Parish Council for the council year 2022-2023.
- (b) Cllr Baumber proposed that Cllr Flett be re-appointed as Vice Chair of the Parish Council for the council year 2022-2023. Cllr Nelson seconded. It was **RESOLVED** to appoint Cllr Flett as Vice-Chair of the Parish Council for the council year 2022-2023.

2 Apologies for absence

Apologies were received from Cllr John Money and Cllr Owen Davies

a Appointment to Parish Council Committees and Local Groups

- (a) Cllr Flett proposed that Cllr Nelson be re-appointed as Chair of the Playing Field Committee. Cllr Banks seconded. It was **RESOLVED** to re-appoint Cllr Nelson as the Chair of the Playing Field Committee.
- (b) Cllr Baumber proposed that Cllr Nelson and Cllr Davies be re-appointed as the Parish Council representatives on the Neighbourhood Planning Group. Seconded by Cllr Banks. It was **RESOLVED** that Cllrs Davies and Nelson be re-appointed as representatives of the Council on the Neighbourhood Planning Group.
- (c) Cllr Baumber proposed that Cllr Flett be re-appointed as the Council representative on the Village Hall Management Committee. Seconded by Cllr Nelson. It was **RESOLVED** that Cllr Flett would be re-appointed as the Council representative on the Village Hall Management Committee.

4 Areas of Interest

- (a) **Environmental Impact** (waterways, footpaths, global warming etc) – Councillor Owen Davies
- (b) **Village Infrastructure** (highways, streetlights, footbridges and pavements) – Councillor David Nelson
- (c) **Maintenance of grass, trees and hedges** – Councillor Philip Baumber
- (d) **Traffic and road safety** – Councillor Alistair Brackenbury
- (e) **Health and Safety** – Councillor Tim Banks

It was **RESOLVED** that all areas of interest continue to be led by the same Councillor as in the previous year 2021-2022.

5 Review of policies and procedures.

The Parish Council reviewed and adopted the following policies and procedures for the council year 2022/23:

- (a) Standing Orders
- (b) Financial Regulations
- (c) Code of Conduct
- (d) Risk Management Policy
- (e) Complaints Policy
- (f) Grants Policy
- (g) Recruitment and Selection Policy

Minutes submitted by:

Cllr Janet Flett

DRAFT