

Parish Council Meeting Minutes: 26<sup>th</sup> March 2019, Scopwick Village Hall

### **21/2019 Public Forum**

Two members of the Neighbourhood Planning Group attended the meeting. A resident concerned with the traffic problems on the B1188 had sent an email to the Parish Council. There had been a serious road traffic accident at the weekend at the junction with Main Street. He had been first on the scene and had written to the County Council after talking to the police who attended the incident. He requested that the Council consider introducing speed reduction measures and/or improvements to the junction. He was advised that the proper procedure was for the Parish Council through the County Councillor request a Traffic Regulation Order. The Councillors expressed concern that the redevelopment of Scopwick House and outbuildings would create a further junction on this busy road. The Clerk was asked to look into the options and to contact Lincolnshire Road Safety Partnership for assistance.

### **22/2019 Opening**

Welcome by Chair of Parish Council

Attending:

Cllr Philip Baumber (Chair), Cllr John Woodward, Cllr Janet Flett and Cllr Alistair Brackenbury  
Apologies received from Cllr Tim Banks, Cllr David Nelson, District Cllr Steve Clegg and County Cllr Rob Kendrick.

Matt Spry had sent a letter of resignation to Cllr Baumber.

Officer: Jill Moran (Parish Clerk).

### **23/2019 County and District Council Reports**

County and District Councillors provided a written report for March. (Now on the parish council website).

### **24/2019 Declarations of Interest and requests for dispensations**

None received.

### **25/2019 Minutes**

Notes of the Parish Council Meeting held on the 29<sup>th</sup> January 2019 and the special meeting held on the 4<sup>th</sup> February 2019 were approved and signed by the Chair as the Minutes.

### **26/2019 Reports**

#### **(a) Clerk's Report**

1. **Highways.** The community speed watch volunteers have completed 4 speed watch sessions covering the B1188, Heath Road and Main Street Scopwick. Letters have been sent out by Lincolnshire Road Safety Partnership to all cars reported over the speed limit (over 46 in a 40mph zone and over 35 in a 30mph zone). Next session will be held in Kirkby Green.

The poor state of repair of the handrails on the wooden footbridges over the beck on Brookside have been reported to LCC highways.

The Parish Council are still waiting to hear from Highways for permission to put planters at the signs for Scopwick and Kirkby Green on the B1188 and B1199.

**2. Anglian Water.** The bridge next to the pumping station is yet to be repaired. The Customer Liaison Manager Dale Smith has been asked to chase this up and to look into cutting back the hedge between the pumping station and the village green. Cllr Flett reported that a resident who had contacted Anglian Water directly had been advised that the hedge would be cut this spring.

**3. New grass cutting contractor.**

Paul Ingamells and son will start cutting the grass next week. The County Council have agreed an increased grass cutting contribution of £850.17 for the 2019/20 season.

**4. Parish and District Councillor elections.**

Parish Elections will take place with the District Council elections on Thursday 2<sup>nd</sup> May 2019. All completed nominations must be with the District Council by the 3<sup>rd</sup> April 2019.

**5. Defibrillator**

Following a hand over inspection by Mike Keal (formerly Metherringham PC). It was identified that the battery and the pads on the existing machine required replacement. The Clerk authorised the purchase after talking to the Chairman and has instituted a monthly inspection regime.

**6. Scopwick Parochial Church Council**

Marjorie and David Green have stepped down and passed their roles as Treasurer and Church Warden over to Tim Banks and Owen Davies.

**7. Planning applications received/decided since last meeting:**

1. Demolition of rear extension and erection of replacement extension and alterations to existing dwelling. - WestWing Scopwick House Lincoln Road Scopwick Lincoln Lincolnshire LN4 3JA

Ref. No: 19/0233/HOUS | Received date: Tue 19 Feb 2019 | Status: Pending Consideration | Case Type: Planning Application | Parish Council response by April 4th 2019

2. T0D9G Fraxinus excelsior - fell and treat stump; T0D9H Fraxinus excelsior - fell and treat stump; T0D9P Jugians - prune to clear street furniture (BT line by 1m) and clear highway (clear to 1m from edge of road and 4m in height); T1 Prunus - fell and treat stump - Adjacent To 12 / 14 Brookside And Accessway Into Village Meadow Scopwick Lincoln Lincolnshire LN4 3PA

Ref. No: 19/0393/TCA | Received date: Tue 19 Mar 2019 | Status: Pending Consideration | Case Type: Planning Application.

**(b) Playing Field Committee**

Minutes of the meeting held on the 11<sup>th</sup> March had been circulated and placed on the website. The next meeting is scheduled for the 20<sup>th</sup> May 2019. New play bark had been delivered and is to be spread on Saturday 30<sup>th</sup> March at 9.30am.

**(c) Village Hall Committee**

Minutes of the meeting held on the 12<sup>th</sup> March had been circulated.

Cllr Flett as Chair of the Committee gave a report as follows:

The new music system for the hall which includes a hearing loop has been installed.

The coffee morning held on the 23<sup>rd</sup> March raised £501 to purchase a memorial stone for the late Peter Bamber which will be placed in the beck near the farm. Donations are still being received and they will be put towards the purchase of daffodil bulbs and a tree to be planted on the village green.

The Village Hall have applied to be Co-op Community champions. They request that residents go

online to support the application. Voting is open until 12<sup>th</sup> April.

<https://www.lincolnshire.coop/local-votes/community-champions-vote-2019>

#### **(d) Neighbourhood Planning Group (NPG)**

Minutes of the working party meetings held on the 5<sup>th</sup> March and 19<sup>th</sup> March 2019 had been circulated and placed on the parish council website. To date 144 completed surveys had been returned (paper and online). The online survey via Survey Monkey is to remain active until the end of March. Any residents who have not returned a survey can access it online at:

<https://www.surveymonkey.co.uk/r/SKGNP2019>

#### **(e) Community Speed Watch**

Cllr Brackenbury reported that the speed indication device is currently installed on the Main Road at Kirkby Green. Statistics covering the period from 17 January to 17 February whilst the device was on Heath Road monitoring traffic coming into Scopwick are as follows:

A total of 48,396 vehicles were logged of which an average of between 50 and 76 percent were recorded as travelling at over 30mph. The full statistics are on the parish council website.

#### **27/Correspondence**

A correspondence log was circulated by the Clerk and general correspondence noted.

#### **28/2019 Matters considered**

##### **(a) Village Meadow Carpark**

The Clerk had circulated specifications for signs for the parking area including a disclaimer notice. Cllr Woodward requested that some sort of barrier/sign be installed in front of the wall of his pole barn to prevent cars getting too close to it. It was considered important to install a sign warning pedestrians coming out of the side door of the hall.

The Councillors agreed to go ahead with the purchase of a metal 'Visitors Parking' sign to be mounted on a metal post to the right hand side of the entrance to the driveway. The Clerk had obtained a quote from the local company who had supplied signs to Blankney Estate. This quote of £70 for the sign and mounting post and fixing was considered to be reasonable. The Clerk was instructed to obtain a similar sign to be mounted in the hedge opposite the side door to the hall and a sign for inside the hall to warn people opening the doors of approaching traffic.

It was agreed that the decision regarding purchasing a sign disclaiming liability would be discussed at the meeting at the end of May 2019.

##### **(b) Annual Parish Meeting.**

It was decided that this meeting will take place on Tuesday 14<sup>th</sup> May from 7pm followed by the Annual Parish Council Meeting. The format will include speeches by the Chair of the Parish Council, Chair the Neighbourhood Planning Group (NPG) and the Playing Field Committee. The Village Hall Committee will be invited to address the meeting. In addition the NPG were asked to present the results of the village survey in a format that was easily accessible.

##### **(c) Planning Application ref 19/0233 HOUS Scopwick House.**

Proposal: Demolition of rear extension and erection of replacement extension and alterations to existing dwelling.

Location: WestWing Scopwick House Lincoln Road Scopwick Lincoln Lincolnshire

Councillors had examined the online application. They agreed that the information presented in the current application was not detailed enough for them to form an opinion on the proposed extension

and alterations. They therefore objected to the application in its current form and the Clerk was instructed to write to the planning authority.

**(d) CSW** volunteers requested purchase of a further sign so that vehicles could be recorded in both directions. The Councillors agreed to the purchase of the Lincolnshire Road Safety Partnership approved sign and stand at a cost £59.45 plus £8.75 carry bag and £12.50 carriage (total £80.70 plus VAT).

Cllr Brackenbury requested that the parish council purchase 4 further 30 mph static signs for mounting on suitable posts and some stickers for residents who live along the B1199 to place on their wheelie bins.

The Clerk agreed to request the static signs and to look into the provision of stickers.

**(e) Neighbourhood Planning Group (NPG): procedures and future programme.**

A report prepared by the NPG for the Parish Council on the procedures and future programme of the group had been circulated. The Chair of the NPG went through the document answering questions and confirming that the next stage is to use the Survey Monkey site to enter the details from the printed survey documents. To instruct Community Lincs to enter the details of approximately 100 surveys will cost around 60p per survey and will be payable from the Locality Grant. This exercise will result in a set of statistics which can be used to produce an initial analysis of the survey results and inform the next stage of the process. The NPG Chair agreed that a summarised version of the NPG report could be circulated with the minutes and placed on the parish council website. The Clerk agreed to draft a summary for the approval of NPG members.

**(f) Village maintenance:**

(i) Tree survey – An application had been made to fell the two ash trees by the beck and to prune back the walnut tree outside 12 Brookside as per the recommendations of the tree officer in the recent survey. An application was included to fell the cherry tree which leans over the access to the village meadow outside the side door to the Village Hall, this latter application was withdrawn following consultation with the neighbouring land owner.

(ii) General – The playing field and the village meadow both required some reseeding. Paul Scholey assessed both sites and agreed to carry out the work with the assistance of Cllr Baumber who will supply fertilizer free of charge. Both jobs are urgent and will be done before the end of April. The cost to the parish council will be in the region of £150 for the soil and seed.

(iii) A request had been received by the Clerk from the RAF and Lincolnshire Police asking the Parish Council to confirm that they had no record of ownership of the concrete bus shelter on the B1191 opposite the camp gates at RAF Digby. The RAF wish to demolish the existing shelter and install a new shelter on RAF property in order to provide a safer shelter further back from the edge of the road. The Clerk had checked the parish council records and talked to a former Clerk and could find no evidence of ownership. It was agreed that the Clerk should inform the RAF of this so that they can go ahead and demolish the old shelter.

## **29/2019 Finance**

**(a) Accounts summary as at 26/3/19:**

Co-operative Bank current account:	£6,526.82
Co-operative Bank deposit account:	£11,844.49
Total available funds:	£18,371.31

(b) **Payments made since last meeting:**

• J Moran – Clerks expenses Dec 18/Jan19	£ 34.45
• NKDC tree survey	£ 473.76
• Protect signs – CSW sign	£ 96.84
• Howsafe – CSW protective clothing	£ 55.72
• AJ Spence – Invoice for work on village meadow	£3564.00
• J Moran salary January 2019	£ 410.74
• Safelincs – defibrillator pads and battery	£ 81.60
• Giffords playbark	£ 354.00
• SKGVHC inv 78 – hall hire	£ 30.00
• P J Reed (NPG) – Survey Monkey fee	£ 35.00
• J Moran – salary February 2019	£ 410.94

**Approved for payment before next meeting:**

• J Moran – Clerks expenses Feb/March 2019 (postage £1.34; other – Ink, plastic bags (NPG), Survey Monkey (NPG) £96.28; administrative - £10; travel £33)	£ 140.62
• J Moran Salary March 2019	£ 410.94
• Westgate printers- survey NPG	£ 220.07
• Westgate printers- publicity materials NPG	£ 83.17
• SKGVHC NPG Hall Hire inv 70	£ 30.00
• Protect signs – csw sign and stand	£ 96.84
• J Kennard reimburse re website fee	£ 29.95
• J Moran salary April 2019	£ 428.76
• CPRE – annual subscription	£ 36.00
• LALC – annual subscription	£ 223.39
• LALC – membership training scheme	£ 108.00
• SKGVHC – donation for 2019/20	£1000.00

**30/2019 Dates for future meetings**

Tuesday 14<sup>th</sup> May 2019 – Annual Parish Meeting at 7pm followed by Annual Parish Council Meeting.

Tuesday 28<sup>th</sup> May 2019 – Parish Council meeting at 7pm.

All above to take place in Scopwick Village Hall

Minutes submitted by:

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