

# Scopwick and Kirkby Green Parish Council

<https://scopwick.parish.lincolnshire.gov.uk/>

25<sup>th</sup> July 2024

Dear Councillors,

You are hereby summoned to attend the full Council meeting to be held on **Tuesday 30<sup>th</sup> July 2024**, commencing at **7.00pm** in Scopwick Village Hall. The business to be dealt with at the meeting is listed in the agenda.

At the discretion of the Chair, prior to the commencement of the meeting, members of the public will be invited to make representations or to ask questions in respect of matters on the agenda and other matters in the parish. Time is set at a maximum of 3 minutes per person, or 15 minutes overall.

A further 10 minutes will be set aside to receive brief reports of the Police, elected members of Lincolnshire County Council and North Kesteven District Council.

If the time allocated is not required, the Council will go into formal session.

*Jack*

Jack Sargent  
Parish Clerk

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## AGENDA

1. Welcome from the Chair of the Parish Council and introduction.
2. Apologies for Absence.  
To resolve to accept apologies for absence and where valid reasons are given to the Clerk prior to the meeting, in accordance with Local Government Act 1972 s85 (1).
3. Declaration of Interest.  
To receive any declarations of interest in accordance with the requirements of the Localism Act 2011 and to consider any requests for dispensations.
4. To approve as a correct record the minutes of the full Council meeting held on 28<sup>th</sup> May 2024.
5. To approve as a correct record the minutes of the extraordinary Council meeting held on 19<sup>th</sup> June 2024.
6. To approve the record of accounts for:
  - a. May
  - b. June
7. To receive the bank reconciliation for:
  - a. May
  - b. June
8. To receive an Income and Expenditure Summary for the first quarter of the financial year for:
  - a. Treasurers Account
  - b. Reserves Account.
9. To receive a Budget Review for the first quarter of the financial year.
10. To receive reports:
  - a. Village Hall Committee
  - b. Playing Field Committee
  - c. Community Speed Watch
  - d. Environmental Report
  - e. The Chairman
  - f. The Clerk

11. To consider installing a new bus shelter on Heath Road.
12. To consider the grass cutting contract.
13. To receive notification of any planning permissions, refusals, withdrawals, or amendments.
14. To consider a response to Springwell Solar Farm.
15. To consider a contribute to the Royal British Legion for Remembrance Day Wreaths.
16. To consider a schedule of regular payments (as per the financial regulations).
17. To consider a response to LCC regarding the kerbing project around the village green.
18. Staffing Committee:
  - a. To resolve to have a Staffing Committee
  - b. To agree terms of reference for the Staffing Committee.
  - c. To appoint members to a Staffing Committee.
19. Grievance Committee:
  - a. To resolve to have a Grievance Committee
  - b. To agree terms of reference for the Grievance Committee.
  - c. To appoint members to a Grievance Committee.
20. To receive the correspondence log since the previous meeting.
21. To receive a record of previous resolutions and action points.
22. To confirm the date of the next meetings as Tuesday 24<sup>th</sup> September 2024.